

2009-10 School Header

PLAN Scoring Service, 2727 Scott Blvd., P.O. Box 4026, Iowa City, IA 52243-4026

INSTRUCTIONS

Use a soft lead No. 2 pencil only. Enter the information requested and fill in the appropriate ovals below each box. DO NOT use any type of ink or mechanical pencil. Erase any errors completely. Place this completed form on the top of your answer folders and return in your first return envelope. Refer to your PLAN *Test Supervisor's Manual* for detailed instructions for returning materials for scoring. **NOTE: Answer folders must be received at ACT by June 15, 2010, to ensure processing.**

A	HIGH SCHOOL NAME AND ADDRESS		
High School Name _____			
City _____		State _____	ZIP Code _____
Test Supervisor's Name (Please Print) _____			
e-mail Address _____			
Daytime Telephone Number _____			

Block A—High School Name and Address. Provide the complete name of your high school along with the city, state, and ZIP code. In addition, please print the name, e-mail address, and daytime telephone number of the Test Supervisor.

Block B—ACT High School Code. Enter your high school's 6-digit ACT code. Check to be sure the ovals gridded match your School Code exactly.

Block C—Test Date. Enter the month, day, and year of the date that you administered the four academic tests.

Block D—Grade Tested. Mark only one GRADE TESTED for the answer folders accompanying this header. **If more than one grade was tested, complete a School Header for each grade and place it on top of the appropriate answer folders.**

Block E—Contract/Cycle Code. Record your 3-digit Contract/Cycle Code. See your packing list for the appropriate code.

Block F—Reserved for Future Use.

Block G—Quantity of Answer Folders To Be Scored with This Header. Enter the total quantity of answer folders submitted with this header (even if in multiple packages).

Block H—Do You Want Student Reports in Sort Code Order? Indicate whether your school used sort codes on Block M of the student answer folders or on Pre-ID labels. This block must be completed if you want ACT to sort reports by sort code.

Using Your PLAN Results is available in Spanish for parents whose primary language is Spanish. Copies of the Spanish translation may be downloaded at www.act.org/plan under **Materials for Educators**.

B	C	D	E
ACT HIGH SCHOOL CODE <div style="display: flex; justify-content: space-around;"> <div> <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> <div> <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> </div>	TEST DATE <div style="display: flex; justify-content: space-around;"> <div> Month <input type="radio"/> Jan. <input type="radio"/> Feb. <input type="radio"/> March <input type="radio"/> April <input type="radio"/> May <input type="radio"/> June <input type="radio"/> July <input type="radio"/> Aug. <input type="radio"/> Sept. <input type="radio"/> Oct. <input type="radio"/> Nov. <input type="radio"/> Dec. </div> <div> Day <input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> <div> Year <input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> </div>	GRADE TESTED (Mark only one.) <input type="radio"/> 8th/below <input type="radio"/> 9th <input type="radio"/> 10th <input type="radio"/> 11th <input type="radio"/> 12th/other	CONTRACT/ CYCLE CODE <div style="display: flex; justify-content: space-around;"> <div> <input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> <div> <input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> </div>
F RESERVED FOR FUTURE USE.	G QUANTITY OF ANSWER FOLDERS TO BE SCORED WITH THIS HEADER <div style="display: flex; justify-content: space-around;"> <div> <input type="text"/><input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> <div> <input type="text"/><input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> </div>	H DO YOU WANT STUDENT REPORTS IN SORT CODE ORDER? <input type="radio"/> Yes <input type="radio"/> No	FOR OFFICE USE ONLY (DO NOT MARK.) <div style="display: flex; justify-content: space-around;"> <div> <input type="text"/><input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> <div> <input type="text"/><input type="text"/><input type="text"/><input type="text"/> <div> <div>0</div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div> </div> </div> </div>